



Washington Association of Sewer & Water Districts

EDUCATE ■ ADVOCATE ■ COLLABORATE

2024 Fall Conference & Trade Show

EXHIBITOR REGISTRATION

Early Registration Deadline
September 3, 2024

EXHIBITS September 24-25, 2024
(Conference Workshops September 24-26, 2024)

(Credit cards will be accepted for Exhibitor Registrations & Meals. To pay by credit card, please visit our website at www.waswd.org.)

Northern Quest Resort Conference Center
100 N. Hayford Rd., Airway Heights, WA 99001

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Primary Booth Contact (on-site):

Name: _____

Title: _____

Additional Staff Attending:

Name & Title: _____

Name & Title: _____

Name & Title: _____

Name & Title: _____

Name & Title: _____

Booth Information:

Exhibitor registration includes 8' x 10' pipe and drape booth, 1 draped table, 2 chairs and standard electricity. Exhibitor must provide own extension cords. Registration will be accepted on a first received/first assigned basis. Payment must accompany this form. **If all of the booth choices have been assigned, booth space will be assigned at the discretion of WASWD.** Space cannot be reserved without payment.

Table Preference: 6 foot 8 foot (Extra tables can be reserved in advance for an additional \$30.00) _____ (please indicate size)

Exhibitor's are invited to submit a one page sheet advertising its organization and products and services. This will be placed in each conference attendees registration packet. Please provide 150 copies to the Association office no later than September 13, 2024.

Contract Terms & Conditions:

- Exhibitor shall set up the booth or exhibit space ("booth") during the allotted times prior to the start of the trade show. Exhibitor shall maintain the booth until the conclusion of the trade show, which is at the end of the afternoon break on Wednesday, September 25, 2024 (4:00 p.m.). Exhibitor shall pay to the Washington Association of Sewer & Water Districts ("WASWD") a penalty of \$250.00 for early tear down of the booth. If exhibitor fails to pay the penalty within 20 days of receipt of a notice to pay, WASWD reserves the right to refuse a booth to Exhibitor, or its affiliates, at a future WASWD trade show. If exhibitor anticipates leaving the trade show early, WASWD may authorize placement of the booth in a specified area only.
- Exhibitor and its officers, employees, and agents ("Exhibitor"), shall release, indemnify and hold harmless: (a) WASWD and its officers, employees, invitees, volunteers, and agents, and (b) the owner of the trade show venue and its officers, employees, and agents, from any claims, injuries, damages, losses or suits, including attorney's fees, arising out of or resulting from the acts, errors or omissions of Exhibitor at or in connection with the trade show.
- If exhibitor desires to cancel a booth contracted for under this contract, the refund policy shall be as follows: Full refund if notice received by September 3, 2024; \$100.00 refund if notice received between September 4, 2024 - September 10, 2024; no refund if notice received after September 10, 2024.

Authorized Printed Name: _____ Date: _____

Authorized Signature: _____
The signature above warrants that this individual has read and has the authority to bind contractually the organization represented to the terms and conditions set forth on both sides of this form and has fully read and agrees to abide by the rules and conditions.

Exhibit Fees:

(Credit Cards Accepted -See Below)

<input type="checkbox"/>	WASWD MEMBER	\$560.00
<input type="checkbox"/>	After Sept. 3, 2024	\$615.00
<input type="checkbox"/>	NON MEMBER	\$725.00
<input type="checkbox"/>	After Sept. 3, 2024	\$780.00

Please enclose check made payable to:

WASWD
900 SW 16th Street, Suite 305
Renton, WA 98057
206.246.1299 / 800.244.0124

Meal Purchases:

TUESDAY DINNER

_____ Tickets @ \$61.55 each

WEDNESDAY BREAKFAST

_____ Tickets @ \$32.90 each

WEDNESDAY LUNCH

_____ Tickets @ \$49.75 each

Booth Space:

1st Choice _____ 2nd Choice _____

3rd Choice _____ 4th Choice _____

For Office Use Only

Paid: / /24 Ck. # _____

Amount: \$ _____